

# **Maidstone Football Club**

## **Job Description**

### **Schools Liaison Officer**

#### **Role Outline**

The Schools Liaison Officer is a member of the Youth Committee and is responsible to the Youth Rugby Coordinator for all issues relating to the development of sustainable links between the Club and local schools.

#### **Key Objectives**

The post-holder's primary objective is to provide opportunities for school children to experience and be involved with youth rugby at the Club.

#### **Key Responsibilities**

1. To attend scheduled Youth Committee Meetings
2. To identify schools to liaise with and work closely with physical education teachers in schools to promote the Club
3. To organise 'Open Days', 'Summer Camps', 'Taster Days' and other such initiatives to promote Youth Rugby
4. To arrange 'guest coaching sessions at local schools
5. To represent the Club at School rugby events and festivals
6. To liaise with Kent RFU Development Officers in the work that they undertake with local schools
7. To run coaching courses for teachers and parents.

#### **Scope of the Job**

The Schools Liaison Officer is the main point of contact with primary, junior and secondary schools within the Maidstone area on behalf of the Maidstone Rugby Club Youth Section. The Schools Liaison Officer will manage and oversee all matters relating to player recruitment through schools liaison.